



Cotati Chamber of Commerce  
PO Box 592, Cotati, CA 94931  
Fax: (707) 795-5868  
chamber@cotati.org

## 19th Annual Cotati Kids Day Parade & Festival Saturday, July 16, 2011, 10:00 am – 3:00 pm

### Vendor Information

You are invited to participate in the Cotati Kids Day Festival by having a **food, game, service, or arts & crafts booth**. Games, services, arts & crafts should appeal to all ages. Many exciting activities will take place during the day, including continuous live entertainment on the bandstand, a parade, contests, awards and much more.

Please join us!

**WHAT:** Cotati's Kids Day Festival

**WHEN:** **Saturday, July 16, 2011, 10 a.m. to 3 p.m.**

**WHERE:** La Plaza Park in Downtown Cotati, Old Redwood Hwy. & W. Sierra Ave.

**THEME:** **Bedtime Stories**

**1-DAY BUSINESS LICENSE FEE:** **All vendors** offering items for sale that do not already have a City of Cotati Business License, **must add \$15** for a one-day special event business license to the vendor fee (or submit proof of nonprofit status).

**TO APPLY:** Return the Vendor Registration Form\* (next page) **by June 17th** to:  
Attn: Kids Day, Cotati Chamber of Commerce, PO Box 592, Cotati, CA 94931  
or FAX to: 707-795-5868 or email to: chamber@cotati.org  
**(In the event of duplicate booth types or foods served, the first registration received will have priority. We want every vendor to have a fair chance and will limit similar booths.)**

**SET-UP:** **AFTER 8 am BUT BEFORE 10 am SATURDAY ONLY** (no overnight camping).  
**The Cotati Chamber does NOT provide booths, tables, chairs or extension cords.**  
You will be responsible for these items. Please provide your own canopy for shade, if desired. **Offload your vehicle at La Plaza Park**, then park away from the festival so closer spaces are available to customers. Volunteers will direct you to your booth space.

**QUESTIONS?** Call Vendor Coordinator Dana at (707) 799-8060. **Feel free to call!!!**

***PLEASE NOTE THAT BOOTH SPACE AVAILABILITY IS LIMITED. WE RESERVE THE RIGHT TO DECLINE APPLICATIONS THAT DO NOT CONFORM TO THE EVENT THEME, ARE RECEIVED AFTER THE DEADLINE, OR DUPLICATE SERVICES OR ACTIVITIES ALREADY APPROVED FOR VENDOR SPACE.***

**\* Please return the Vendor Registration Form only; this page is the information you need to keep!**



**Cotati Chamber of Commerce**  
**PO Box 592, Cotati, CA 94931**  
**Fax: (707) 795-5868**  
**chamber@cotati.org**

**Cotati Kids Day Vendor Registration Form 2011**

Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

Business or Nonprofit Name \_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_ Fax \_\_\_\_\_

Check One:	<u>10' x 10' Space</u>	<u>10' x 20' Space</u>
____ Nonprofit with Free Activities or Info Only (no sales)	FREE	FREE
____ Nonprofit with Any Sales (including food/beverages **)	\$25	\$40
____ Business with Free Activities or Info Only (no sales)	\$25	\$40
____ Arts & Crafts Vendor	\$50	\$75
____ Food & Beverage Vendor **	\$50	\$75
____ Activity Vendor (e.g. Bounce House, Pony Rides, etc)	<u>Space Size Varies</u> \$200	

Describe activities or items sold: \_\_\_\_\_

\*\*Must follow Sonoma County Health Department regulations. Also, City of Cotati Ordinance No. 515 prohibits the use of polystyrene food packaging in public places, including La Plaza Park.

Will you need an electrical outlet? Yes \_\_\_\_\_ **ADD** Electricity Fee \$15

**Please Note: Electrical hookups limited to no more than 20 AMPS. This will be strictly enforced.**

Special Needs \_\_\_\_\_

If you **HAVE** a City of Cotati Business License, provide # \_\_\_\_\_

If you **DON'T HAVE** a City of Cotati Business License, **ADD** Special Event One-Day Fee: \$15

**Make check payable to: Cotati Chamber of Commerce** **TOTAL AMOUNT \$** \_\_\_\_\_  
**or to pay by credit card, fill out information below:**

Credit Card # \_\_\_\_\_ Exp date (mm/yy) \_\_\_\_\_ 3-digit code \_\_\_\_\_

Billing Address & Zip Code \_\_\_\_\_

Signature \_\_\_\_\_

**INDEMNITY AGREEMENT**

I hereby agree to indemnify, defend and hold harmless the City of Cotati and the Cotati Chamber of Commerce, its employees, officers, volunteers, heirs, executors, administrators, successors, and assigns, from any claims or demands for damages or injuries which are incurred by customers, visitors, other vendors at the Cotati Kids Day Festival, within the space specifically assigned to me or as a result of actions performed by myself, my employees and representatives at La Plaza Park, Cotati.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RETURN THIS PAGE BY DEADLINE: FRIDAY, 6/17/11**